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one day to bookkeeping success since many small businesses leave the all important job of bookkeeping to someone on the staff with no training

there is a demand for this easy authoritative how to on the subject readers will find principles and procedures adapted to suit the needs of various types of business operations from retail to entertainment to financial institutions

peter van es shares his it career at accounting firm ey in 75 anecdotes grouped into 7 life phases humorous and serious moments will surely resonate with readers what do you do when you want to pursue a technical education but face obstacles certainly not become a boring dusty accountant right in my case that s exactly what happened i found economics and administration interesting while i thought i could do accounting well and applied for the position of assistant accountant my life took a second turn uniquely this led me into the realm of technology the narrative of an it professional originally aspiring to be an accountant unravels this story this book outlines office life at an accounting firm over the past forty years it portrays the challenging and amusing moments etched in my experiences what lingers most vividly are the interactions with colleagues clients and suppliers though there were trying times i was fortunate to have supportive colleagues and trusting managers this book recounts this remarkably beautiful period

many people wonder why the rich keep getting richer while the poor remain poor they often ask is it true that some people are born wealthy while others are not when and how can we become wealthy wealth the dream of many but a friend of few is a book designed to address these common questions it will help you understand wealth how it is generated and managed and guide you in making informed decisions about assets liabilities income and expenditures to create sustainable wealth

this book educates teachers on how to incorporate applied curriculum strategies into their classrooms so all students can participate a unique aspect is its ability to balance inclusive practice with practical functional instruction and materials it provides many actual examples of teaching skills in an applied setting these scenarios combined with mini case studies games and learning activities offer a keen understanding of how to work with those who have moderate to severe disabilities a three part organization covers foundations of curriculum implementation of the curriculum and instructional environments for future preschool elementary and secondary level teachers of students with moderate to severe disabilities

job seekers will find step by step instructions for creating an effective resume that presents their background and qualifications in the very best light they will learn the difference between functional and reverse chronological resumes and get advice on which style is best for their needs they ll also find tips on making the most effective use of type fonts graphic devices and attractive layout when preparing a resume as well as advice on creating electronic resumes many different job categories are reflected in this book s 220 sample resumes which can be adapted and personalized

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